

HOMELESS LIAISON PROCEDURES

1. The Director of Student Services will serve as the Homeless Liaison for the Hadley Public Schools.
2. The Homeless Liaison will ensure that public notice of the educational rights of students in homeless situations is disseminated where children and youth receive services under the Act.
3. Once contacted, the Homeless Liaison will ensure that homeless students are enrolled in, and receive full and equal opportunity to succeed in, the schools of the district.
4. The Homeless Liaison will ensure that families, children, and youth are offered educational services for which they are eligible, including pre-school programs administered by the Hadley Public Schools and referrals to health, mental health, dental, and other appropriate services.
5. The Homeless Liaison will ensure that Parents and guardians are informed of educational and related opportunities available to their children and are provided with meaningful opportunities to participate in the education of their children.
6. The Homeless Liaison ensures that enrollment disputes are mediated in accordance with the Enrollment Disputes section of the McKinney-Vento Act.
7. The Homeless Liaison ensures that parents, guardians, and unaccompanied youth are fully informed of all transportation services, including to the school of origin, and are assisted in accessing transportation services.
8. The Homeless Liaison assists youth who do not have immunizations or immunization or medical records in obtaining necessary immunization or medical records.
9. The Homeless Liaison will help unaccompanied youth choose and enroll in a school, after considering the youth's wishes, and provide youth with notice of their right to appeal an enrollment decision that is not their choice.
10. The Homeless Liaison must ensure that unaccompanied youth are immediately enrolled in school pending resolution of disputes that might arise over school enrollment or placement.

11. The Homeless Liaison will collaborate and coordinate with State Coordinators for the Education of Homeless Children and Youth and community and school personnel responsible for the provision of the education and related services to children and youth in homeless situations.