

# **Hadley Public Schools**

**Anne S. McKenzie  
Superintendent  
413-586-0822**

**125 Russell Street  
Hadley, MA 01035  
413-582-6453 fax**

CORI - Criminal Offenders Records Information Check  
SORI - Sexual Offenders Records Information Check

Dear Applicant:

Thank you for your application to substitute in the Hadley Public School District.

As part of the hiring process we are required to process a Cori/Sori on all applicants/employees.

You are welcome to come by the Superintendent's office during regular business hours of 8AM-4PM M-F to complete this process.

Required documents:

Cori application

Valid ID – Driver's License, Passport, State Picture ID.

Upon arriving you will be asked to complete the Cor/Sori application, your ID will be copied for our records. We cannot process a Cori/Sori check without a valid ID.

Thank you again for your interest in the Hadley Public School District. If you have any questions, please contact me at the number listed below.

Sincerely,

Joannie Wollmershauser  
Superintendent's Office  
125 Russell Street  
Hadley, MA 01035  
413-586-0822