



**HADLEY SCHOOL COMMITTEE**  
**HADLEY PUBLIC SCHOOLS**  
**HADLEY, MASSACHUSETTS 01035**  
**June 12, 2023**

- d. [Superintendent Summative Evaluation 2022-2023](#) – Dr. McKenzie reviewed the document linked to this topic and reminded School Committee about the work done in the district. She stated that the Committee must rate the Superintendent on each of four standards, (Instructional Leadership, Management and Operations, Family and Community Engagement, and Professional Culture) in addition to an overall rating for performance for 2022-2023. School Committee members agreed on the ratings of each of the standards.

**ACTION: School Committee approved the following Summative Evaluation ratings for Superintendent of Schools Anne McKenzie for 2022-2023 as follows:**

- **Instructional Leadership - Exemplary**
- **Management and Operations - Exemplary**
- **Family and Community Engagement - Proficient**
- **Professional Culture - Exemplary**
- **Overall Rating - Exemplary**

**Motion: Pipczynski                      Second: Brugger                      Vote: 4-0-0**

- e. [Revised MOU HES Fields \(attorney reviewed\)](#) - A. McKenzie explained that she is bringing this document back to the School Committee for approval now that it has been reviewed by both the Town and School attorneys.

**ACTION: Approve revised (attorney reviewed) MOU for HES Fields:**

**Motion: Pipczynski                      Second: Percy                      Vote: 4-0-0**

- f. Hadley Media update and feedback – Alex LaMarche, Media Director for the Town of Hadley discussed feedback and ideas on how Hadley Media can best support the schools. School committee members stated their appreciation for the coverage that Hadley Media offers to students in academic as well as athletic areas. Suggestions included showcasing students’ work and having the links available to students to share on resumes and applications.

Anne McKenzie shared that Hadley Media, and specifically, Alex LaMarche, is this year’s recipient of the Community Service Award for outstanding service to Hadley Public Schools.

- g. First reading [HPS School Threat Assessment Policy](#) – E. Percy stated that this is a school based threat assessment policy, a very detailed and comprehensive policy for Hadley Public Schools. This will be back in front of the school committee at a future meeting for a vote.
- h. Grants to pilot more restrictive cell phone policies and [HA cell phone referral data](#) – A. McKenzie shared cell phone data from Hopkins Academy. Hadley School Administration is looking at the data and trying to determine what makes the most sense, including working with families about to try and help children make better choices about time spent on social media. A. McKenzie will look for grants and how to best engage with families. It was agreed upon that it is important to continue to collect data and feedback from teachers and school administration.
- i. Possibility of third PreK classroom 2023-24 – A. McKenzie stated that Pre-K numbers are up, and there is a possible need for a third PreK classroom. This could be staffed by current internal employees. More to be discussed at August 2023 School Committee meeting.
- j. Eversource Energy audit/report HA – Chris Desjardins, Business Office Manager, stated that he has been in touch with Eversource and they state they have been reviewing our bills and documentation related to energy use. Eversource used an outside company to prepare a report, they need to review and get back to us. Discussion ensued about the possibility of funding a more detailed report. School Committee members agreed that this determination can be made between District administration and the School Committee Chair once more information is received.

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- k. Approval of [revised job description](#) for lead custodian – Mr. Desjardins reviewed changes to the job description for lead custodian with SC members.

**ACTION: Approve revised job description for lead custodian (as presented):**

**Motion: Pipczynski                      Second: Brugger                      Vote: 4-0-0**

- l. Equipment for field maintenance - Mr. Desjardins stated that the athletic fields went out to bid and documents have gone out to a number of vendors. It has been determined that new equipment is needed for upkeep of the current new fields to properly maintain them. This is informational for the School Committee and the public as the equipment is expensive, but no vote is required to make the purchase.

**5. Student Representative Report - will resume in September**

**6. Business Manager Reports - None this month**

**7. School Committee Reports/Discussion**

- a. Finance – Fasihuddin reported there has been no triboard meeting.
- b. CES – Brugger reported that budget was finalized with CES. They are in good shape financially.
- c. Policy – Percy – no other policy discussion
- d. Fields – Phifer – no report
- e. Capital – Pipczynski – no report

**8. Announcements**

- a. Select Board Liaison - Joyce Chunglo reported that she will remain as Select Board liaison to the School Committee for the upcoming year. She thanked Dr. McKenzie for all her work, especially noting her obtaining grants. She also stated that the School and School Committee have been great partners with the Town, and not to hesitate to reach out if there is ever a need.
- b. School Committee Member Updates – The School Committee congratulated the Hopkins Academy baseball and softball teams, and wished them luck in upcoming tournaments. The School Committee offered condolences to the family of Tom Fil on his passing, his immediate and extended family are part of the Hadley community and Hadley Public Schools. Condolences were also offered to the family of Allison Curran who recently passed away.  
H. Fasihuddin announced that the third annual Hadley Worlds Fair is scheduled for June 15<sup>th</sup>, from 5-7:30pm at the Hadley Senior Center. There will be many international food offerings and music.
- c. Upcoming Events HPS [Calendar](#) – A. McKenzie stated that there will be an eighth grade commencement on Thursday at 1pm at Hopkins Academy. The Sixth Grade celebration is also scheduled for Thursday, June 15<sup>th</sup>. There is no school Monday, June 19<sup>th</sup>, in observance of the Juneteenth holiday, and the last day of school is scheduled for June 21, 2023.

**9. Action Items**

- a. Vacation Carryover for Administrators to 10/31 (Executive Session)
- b. Approval of [Minutes May 22, 2023](#)  
**ACTION: Approve Minutes of May 22, 2023 School Committee meeting as presented:**  
**Motion: Pipczynski                      Second: Percy                      Vote: 4-0-0**
- c. Approval of Warrants May 2023  
**ACTION: Approve Minutes of May 22, 2023 School Committee meeting as presented:**  
**Motion: Brugger                      Second: Pipczynski                      Vote: 4-0-0**

**10. Next Meeting Dates**

No July meeting Scheduled. School Committee Retreat to be scheduled for August.

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**11. Executive Session: 7:15pm**

*Move to go into Executive Session to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel and the chair so declares and return to open session.*

*Motion: Brugger Second: Percy*

*Roll Call Vote: Brugger-yes; Percy-yes; Pipczynski-yes; Fasihuddin-yes*

*Reconvened in Open Session: 7:27pm*

**12. Return to Open Session - Roll Call Vote Action Items**

- a. **ACTION: Approve wage scales as presented for District Cook position and Administrative Staff of Hadley Public Schools effective July 1, 2022.**

*Motion: Brugger Second: Percy Vote: 4-0-0*

*Roll Call Vote: Percy-yes; Pipczynski-yes; Brugger-yes; Fasihuddin-yes*

- b. **ACTION: Allow administrators to carry over unused vacation to 10/31**

*Motion: Brugger Second: Pipczynski Vote: 4-0-0*

*Roll Call Vote: Percy-yes; Pipczynski-yes; Brugger-yes; Fasihuddin-yes*

**13. Adjourn Regular Meeting – 7:31pm**

Approved 08/21/2023