

PRIVATE SCHOOL APPROVAL CHECKLIST

<u>Criteria</u>	<u>Comments</u>	<u>Met</u>	<u>Partially Met</u>	<u>Unmet</u>
<u>1. Philosophy and Objectives</u> A. There is a clearly written educational philosophy supported by definitively stated objectives. B. The objectives are subjected to periodic review. C. There is evidence of systematic and continuous evaluation of progress in achieving stated objectives.				

2. Physical Plant/Safety

- A. All of the following documents are on file and are current:
1. Public Health Inspection
 2. Fire Inspection
 3. Certificate of Occupancy
- B. The site, plant and equipment adequately support the program and are operated in such a manner as to ensure the safety and health of the students.

3. Curriculum

- A. The curriculum offerings are consistent with the philosophy and objectives of the school.

Adopted By The
Hadley School Committee: July 21, 2014

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B. The curriculum offered addresses the following critical areas:				
1. Reading				
2. Math				
3. English Language Arts				
4. Social Studies				
5. Health, Phys. Ed				

4. Educational Materials

- A. There are adequate textbooks or individual instructional materials.
 - B. There are chalkboards, bulletin boards, and display areas.
 - C. There are adequate individual desks, chairs and/or tables for each child.
 - D. There is adequate space for student and teacher supplies.
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5. School Staff

- A. The school has a staff competent in its various assignments.
 - B. The staff is sufficient in number to attain the objectives of the school and does not exceed state-mandated student/teacher ratios, as applicable.
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6. Administration

- A. There is a table of organization that clearly delineates the lines of authority.
- B. The organization of the school facilitates meeting the defined objectives of the school.

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<u>7. Records</u>				
A. There is an adequate system of student records, and permanent files are properly maintained.				
B. The student records are kept in compliance with state-mandated regulations, as applicable.				
C. The student records include:				
1. Cumulative record of attendance				
2. Health				
3. Academic progress				
4. Results of objective tests				

8. Student Services/Financial

- A. There are balanced and comprehensive student services provided for all students.
 - B. There is evidence that the school can adequately sustain their educational programs.
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