

RELATIONSHIPS WITH HOME SCHOOL PROGRAMS

1. Requirements for approval of home instruction will include:
 - a. The parent or legal guardian must request permission to hold home instruction on an annual basis.
 - b. A home instruction application form will be provided to the parents or legal guardian. This form must be completed and returned to the Superintendent or his/her designee before approval may be granted.
 - c. The School Committee delegates the approval of home instruction to the Superintendent.
2. Children in home instruction may, at the discretion of parents or guardian, and with the approval of Administration, attend the public schools on a part-time basis. It may be an advantage for a home-taught child to attend specialized classes in the public school.
3. Parents or a legal guardian in charge of home instruction should make provisions for regular testing or use of other indicators of student progress such as standardized achievement tests. The home instruction summary form must include a summary of home testing results for each required subject for each child.
4. The auditing function of the School Committee for the home instruction will include:
 - a. The School Committee at any time may request a review by the Assistant Superintendent of Student Services of the attendance rolls, records of test scores or other achievement indicators in each required subject for any child in home instruction.
 - b. The School Committee may request at any time that the Assistant Superintendent of Student Services review the instructional materials and methods used by the person(s) responsible for the home instruction.

Adopted By The
Hadley School Committee: July 21, 2014

5. Within one week of the ending date of the home instruction, as indicated on the home instruction application form, the Assisant Superintendent of Student Services will mail the parents or legal guardian a home instruction summary form. The completed form should be returned to the Assisant Superintendent of Student Services within thirty (30) days. This summary form must be returned to the Hadley Public Schools office before annual approval of home instruction can be made for any succeeding years.
6. The School Committee will act in a responsible, cooperative manner to ensure that all children receive competent adequate instruction. This concern includes children in home education. If the School Committee determines that a home instruction situation is inadequate, a conference between the parents or legal guardian and the Superintendent will be scheduled to find mutually acceptable ways to correct any deficiency.
7. If deficiencies in a home education situation are not corrected or the proper annual application or summary is not completed by the parents or legal guardian, an appropriate referral will be made.