

## **TITLE 1 PARENTAL INVOLVEMENT PROCEDURES**

### Parental Involvement

Hadley parents are involved in their child's education, as evidenced by student achievement on assessments and the schools meeting the No Child Left Behind adequate yearly progress criteria. The involvement of the Hadley parents/guardians in their child's education is combination of parental involvement with the school such as attendance at parent-teacher conferences, school events, meetings, PTO, etc and parental involvement at home, which includes discussions with their child about school, facts and social values, establishing high educational expectations, supervision of home assignments and activities, school attendance and communication with the educators. The combination of parental involvement at school and at home is vital for student achievement and life long success.

The Title I Parental Involvement Policy will continue to promote and improve collaborative parent and school relations, which will enhance educational programming and achievement for the students enrolled at the Hadley Elementary School, the Title I targeted assistance school in the town of Hadley.

### Advisory Council

A Title I Advisory Council will be formed at the beginning of each school year. The committee will be comprised of at least 2 parents/guardians, whose children are receiving Title I services, the Title 1 teacher, the elementary school principal, a classroom teacher and the Title I Director. The Committee will be formed at the annual meeting and serve for the duration of the school year. If parents are unable to attend the meeting, they may state their interest in being a member of the Council in writing and submit it to the Director prior to the meeting.

### Annual Meeting/Notification

The annual meeting, which all Title I parents will be invited to attend, will be held in September. The focus of the meeting will be to review the Parental Involvement Policy and if necessary, revise the document, review the School-Home Learning Compact, form the Advisory Council, schedule meetings for the year and survey parents about topics they would like discussed during future Title I meetings, which will include how to enhance the involvement of parents. Meeting notification letters will be sent to all Title I families.

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Based on the Home Language Survey information, notices are sent in the parents' first home language. In addition, a translator will be available for the parents at the meeting, during conferences and teacher meetings.

#### School-Home Learning Compact

According to Title I regulations, schools receiving Title I funding must share the responsibility of their child's education by developing a School- Home Learning Compact. At the Hadley Elementary School, students, parents and educators will work together to ensure quality programming, school improvement and student achievement. At the beginning of each school year, the Compact will be reviewed with students, staff and parents. The Title I teacher will be responsible for collecting the signature page, which will be signed by the child, parent/guardian, Title I teacher, classroom teacher, principal and the Title I Director/ Director of Student Services.

#### Parental Involvement Programs

As mentioned earlier in the policy, parental involvement at home and at school is essential for student success. Therefore, the Title I Advisory Council will work to develop programs that meet the needs of parents based on a needs assessment. In addition to the needs assessment, parents/guardians are also encouraged to contact the Assistant Superintendent's office at 584-0822 at any time to make a suggestion for a topic of interest. Moreover, teachers, administrators or specialists will meet with parents/guardians when student specific intervention strategies are necessary for the home involvement component.

#### Home-Parent Communication

- At the beginning of the school year, permission slips, for student participation in the Title I program are sent to parents.
- Parents are encouraged to visit with Title I teacher during the fall open house, which occurs in September.
- The Title I teacher sends home specific work with students and parents to complete at home.
- Parent-teachers conferences are held during October and during other school months upon parent and/or teacher request.
- Report cards and progress reports are sent to parents quarterly.
- Title I assessment results are sent to parents and reviewed during conferences.

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- The annual notification of qualifications of instructional staff letter is sent to all parents.
- The annual report card, which includes the district's accountability status in accordance with federal requirements, is sent annually to parents.
- Teachers, PTO members and administrators write informative articles, which includes budget updates, school improvement initiatives, program and staff changes, etc., in the monthly newsletter,. The superintendent writes weekly newsletter to families which includes budget updates, school improvement initiatives, program and staff changes, etc

#### Annual Evaluation

The Title I Advisory Council will annually review the effectiveness of the current Title I program, Parental Involvement Policy and School Home Learning Compact. The Superintendent presents an annual evaluation of the Title I program to the School Committee which includes data on program compliance and student achievement and growth. The program and written documents will be revised based on the annual evaluation data.

CROSS REF: KBEA-R

Revised By The  
Hadley School Committee: May 1, 2017  
Reviewed and Revised: January 27, 2020