File: EEAG

## STUDENT TRANSPORTATION IN PRIVATE VEHICLES

School buses will be used for the transportation of students participating in cocurricular or extra curricular activities. However, when buses are not available, parents may transport their own student to or from school sponsored activities.

The principal or his/her designee will inform parent/guardian of the activity, and the type of transportation that will be employed. All students will be required to use school department transportation when it is provided.

It is policy of the School Committee to <u>require</u> signed parent/guardian permission slips for all school sponsored activities, i.e. field trips, etc. Permission slips will include pertinent information for each student including, but not limited to, name, address, phone number, emergency contact, and any special medical consideration.

Failure to provide a signed permission slip will disqualify a student from participation in a scheduled event. In certain circumstances, permission may be granted by phone.

Adopted By The

Hadley School Committee: April 24, 2014

Reviewed March 9, 2018