

**HADLEY SCHOOL COMMITTEE  
HADLEY PUBLIC SCHOOLS  
HADLEY, MASSACHUSETTS 01035  
Minutes April 30, 2019 HA Cafe**

**5:30 PM**

*Hadley Public Schools – We are guided by the mission to provide a safe and supportive environment that fosters cooperation, critical thinking, creativity, and integrity; and educating students to contribute positively to a global society.*

**Call to Order/Members Present**

The meeting was called to order at 5:30 p.m. by motion of Shannon, second by Fasihuddin and vote of 4-0-0. Members present: Klesch, Fasihuddin, Brugger, Shannon. Student Representative, Jack Kelley arrived at 5:35 pm. Phifer arrived remotely at 6:00 pm.

**Addition to the Agenda**

Klesch informed the committee that there was one addition to the agenda: consideration of transfer of \$695,486 from School Choice to expense accounts. She added that the item would be taken up for discussion under action items.

**Public Hearing FY 20 Budget**

There were no members of the public present for the Public Hearing, which had been advertised in the Daily Hampshire Gazette and on the MNPA website on April 15, 2019 in accordance with Chapter 71, Section 38N.

McKenzie informed the committee that the only changes in the FY20 budget since the presentation at the last School Committee meeting was the closing of the budget gap. She explained that the balancing had been accomplished through known new hires and some known tuition reductions with no cuts to personnel or programs. McKenzie provided a comprehensive budget document to the committee and to the public, noting that it was designed for the purpose of addressing: 1) What is the organization trying to accomplish? 2) What is the resource allocation strategy needed? and 3) Performance measures to tell how we are doing, based on what we are trying to accomplish. McKenzie said that if the School Committee chooses to approve the budget, it is a balanced budget of \$8,472,284.40, representing an increase of 1.23% from FY19 or just over \$100,000.

McKenzie addressed the issue of declining enrollment and shared that she had recently testified before legislature advocating for legislation that would make budgeting adjustments for schools with declining enrollment. She added that regionalization is being favored by the co-chair of the Education Committee as a solution to declining enrollments and budget deficits. McKenzie cited examples of program improvements at HPS to attract new enrollments and maintain competition with other districts. McKenzie said she was extremely appreciative of the Town's contribution to the school budget. She reviewed the FY20 budget in detail, including revenues, expenses,

capital plan, enrollment projections, and performance rates. McKenzie said that the school is submitting a fiscally sound budget to the town and the community, meeting all collective bargaining unit obligations, and no reduction in staff or programming. She concluded that all data, including programming and particularly declining enrollment would be monitored during the budget decision process. Upon conclusion of the superintendent's budget presentation, individual committee members took the opportunity to comment extremely positively on the budget document and thanked McKenzie for presenting such a thorough, thoughtful, and coherent budget document.

### **Annual Reorganization of the School Committee**

Klesch provided explanation of the annual school committee reorganization process and the roles/ positions that needed to be filled by school committee members. She inquired if Phifer could be nominated and serve in position(s) as he is temporarily out of the country. McKenzie responded that he could. The following appointments were made:

School Committee Chair: Fasihuddin motion to nominate Klesch, second: Shannon Vote: 4-0-0

Vice Chair/ Secretary: Phifer

Policy subcommittee: Brugger, Fasihuddin

Tri Board- Klesch and Shannon

Capital Planning: Phifer

CES: Fasihuddin

Signers of Bills and Payrolls: Fasihuddin, Brugger and Shannon, (alternate: Phifer)

**Public Comments:** There were no members of the public present for comment.

### **Action Items**

Adoption of FY20 Budget in amount of \$8,472,284.40 - Motion: Shannon; Second: Brugger; Vote: 4-0-0.

Transfer \$695,486.00 from Expenses to School Choice- Motion: Fasihuddin; Second: Brugger Vote: 4-0-0.

Second Reading and Adoption of Policies Submitted for Review- Motion: Shannon; Brugger; Vote: 4-0-0.

Approval of AP warrants submitted in April 2019- Motion:Fasihuddin; Second: Shannon; vote 3-0-0.

*Phifer joined meeting remotely at 6:00 pm*

Approval of April 2, 2019 Minutes-Motion Fasihuddin; Second: Brugger vote 5-0-0.

Approval of warrants submitted in April 2019- Motion: Brugger; Second: Shannon vote: 5-0-0.

## **Business Manager Report**

### Expense Report

Desjardins presented the committee with expenses through Friday, April 26<sup>th</sup>. He said that next month all of the salaries owed for the remainder of the school year would be encumbered.

### Grant Report

Desjardins reported that most of the grant money had been expended with the exception of circuit breaker, which will be carried over and the 290 health grant which will be spent down through June 2019.

### Revolving Accounts

Desjardins reviewed and explained balances in the revolving accounts.

## **Future Agenda Items**

- ✓ Klesch mentioned that the next School committee meeting would be May 28, 2019 at 5:30 pm
- ✓ Klesch shared with the members that she had requested 2 items to be placed on the agenda:
- ✓ Selection process for travel agencies used for school overnight field trips
- ✓ Evaluation of offering of courses such as home economics, cooking, sewing, CAD, etc. in response to an email received through the open email box. Klesch suggested a review of the topic to include data on past and potential future enrollment, student input in regards to areas of interest, and requirements for staffing and state requirements for equipment, etc.
- ✓ McKenzie added that the previously introduced topic of a 4 year social studies graduation requirement at HA would be revisited at the May meeting.
- ✓ School Representative Jack Kelley requested more information and timeline on the school improvements capital plan.
- ✓ Brugger mentioned the scheduling of the annual School Committee summer retreat.
- ✓ Shannon inquired about a new date for the Special Education Program Evaluation that was originally scheduled for January.

With no further business at hand, Fasihuddin made a motion to adjourn the meeting. Shannon seconded and the vote was 5-0-0.

Meeting adjourned at 6:28 pm