

**HADLEY SCHOOL COMMITTEE
HADLEY PUBLIC SCHOOLS
HADLEY, MASSACHUSETTS 01035
Minutes September 17, 2020**

5:30 PM – Regular Meeting [Zoom](#)

Present: Klesch, Phifer, Fasihuddin, Brugger, Percy, McKenzie, Desjardins

1. Call to Order

Upon request from Klesch, Fasihuddin made a motion to open the meeting. Phifer seconded and the vote carried 5-0-0.

2. Adjustments to the Agenda

No adjustments to the agenda

3. Public Comment – no public comment

4. Presentations/Discussion Items

a. Fall Athletics Update

Sudnick was present to update the committee on Fall Athletics. He said there were six items to review with the committee members, including Changes/Modifications/Additions to:

1. Fall 1 vs Fall 2 Soccer Season
2. Opponents for interscholastic competition
3. Transportation (School and parent based)
4. Spectators
5. Contact Tracing at events
6. Removal of Field Hockey Co-op (No sports at Smith Academy this fall)

Sudnick reviewed the details of all of the changes/ updates to the Fall Athletics Plan. Phifer Asked if a student did not participate in the Fall 1 soccer training, could they still participate in The Fall 2 training? Sudnick said they would be eligible to participate. The complete [Fall Athletics Plan](#) is available on the school website.

b. Hadley Kids [Plan and Rates](#)

Sarah Frost was present to present a proposal for Hadley Kids After School Program First Phase. She noted that the plan is fluid and subject to change. Included in the plan were safety guidelines, staffing, rates, and enrollment numbers. McKenzie said the anticipated opening date coincides with the possible in-person learning date of October 26, 2020. She mentioned the shortened school day and subsequently the earlier start of the after-school program. The rates addressed the additional time students may be in the program with a 5:30 pm pick up. She said that the School Committee had to vote to approve the new rates. McKenzie responded to Fasihuddin that the rates had not increased and to Brugger that she did not believe that staffing would be a problem. Phifer made a motion to approve the FY 21 rates for Hadley Kids After School Program. Percy seconded and the vote carried 5-0-0.

FY21 Rates

Pickup at 3:30 (2.5 hours)- \$14.00/ day per child

Pickup at 5:30 (4.5 hours)- \$25.00/ day per child

c. HES Handbook

Dowd reviewed the summary of changes for the HES Handbook. She mentioned that there were very few changes. Changes in the Health and Nurse language due to COVID, time of arrival, dismissal times and procedures as well as attendance policies were included in the summary. She also mentioned changes in Title IX language due to recent changes in the laws. Phifer made a motion to approve the 2020-2021 Hadley Elementary Student/ Parent Handbook as presented. Fasihuddin seconded and the motion carried 5-0-0.

d. PreK [rates](#)

Proposed Rates Hadley PreK FY21				
	Total Number of Days Per Week			
Program Type	5	4	3	2
Morning (8:30-11:15)	\$3,284.50	\$2,777.75	\$2,083.25	\$1,389.00
Extended Morning- Short (8:30-12:15)	\$4,184.50	\$3,497.75	\$2,623.25	\$1,749.00
Extended Morning - Long (8:30-1:00 pm)	\$5,084.50	\$4,217.75	\$3,163.25	\$2,109.00
Full Day (8:30-2:45)	\$6,569.00	\$5,555.50	\$4,166.75	\$2,777.75

Wenner, Pre-K Coordinator was present to provide updates to the Handbook for Pre-K students. She outlined the changes made due to COVID, such as program types, drop off and pick up, remote learning, payments to PreK, changes in attendance times and rates, health policies. McKenzie noted that there was no increase in rates since last year. Klesch said she appreciated the flexibility of the program plans and rates. McKenzie added that the rate for PreK is the same for remote participation. In response to Klesch's request for a motion to approve the rates for the HPS PreK Program, Phifer made a motion, seconded by Fasihuddin. The vote carried 5-0-0.

[COVID-19 Mobile Testing Response Units](#)

McKenzie provided an overview of what the Response Units do and under what circumstances they might come to the schools. She reviewed the protocols that DESE would follow in the event they are contacted by the school nurse. McKenzie reviewed several scenarios of when the testing unit may be utilized. She said that all the information about the Mobile Testing will be shared with the public. She said this is not an action item, just information regarding the protocol. Fasihuddin expressed some concern about the visual of an ambulance outside of the school. McKenzie said that public messaging regarding the protocol of suspected cases is in the plan, so that everyone would be kept informed of activity.

Superintendent and District [Goals](#)

McKenzie presented the Strategy Plan with standards and indicators to be used in the evaluation of the Superintendent. She reviewed the priorities and benchmarks for the year. Klesch said that she felt that the plan included all of the SC members concerns and feedback. The SC members agreed that all priorities of the SC had been addressed. Percy made a motion to approve the Superintendent and District Goals for the 2020-2021 school year. Fasihuddin seconded and the motion carried 5-0-0.

In Person Enrollment

McKenzie provided data of approximately 123 students for in-person enrollment at this time. McKenzie commended the staff for all the work they have done to reach out and engage students and parents. McKenzie said that if circumstances change for any student or family, they should contact the school principal to inquire about eligibility for in-person learning.

In Person Technology Essentials Grant Notification (\$36,143)

FY21 Innovation Pathways Implementation Grant Award [Notification](#)

McKenzie announced the grant that was awarded to HPS as well as funding for Innovation Pathways. She said the Technology grant funding would be used for grade 2 Chromebook convertibles. Committee members thanked McKenzie and staff for their work on the grants.

Review of Public Health [Data](#)

McKenzie reviewed the data and parameters that the committee was using for their bi weekly review as well as the parameters. She mentioned where the public could view the most recent data dashboard on the website. <https://www.mass.gov/info-details/covid-19-response-reporting>

The data was encouraging, with no new reported cases in Hadley. Klesch said that the data to date allowed for the committee to consider moving forward with the planned in-person learning date of October 26th. Phifer asked for an update on the ventilation and air purifiers. McKenzie responded that cleaning of the ventilation system had been completed and air purifiers had been installed. She thanked the town for their assistance with funding through the CARES Act. She said improvements would continue. She said the Reopening Team would be meeting to review feedback from all stakeholders regarding the learning and instruction to date. Brugger thanked McKenzie for the data charts and asked if the information could be included in the Superintendent's weekly newsletter.

Flu Vaccine [Requirement](#)

This is new a regulation from DESE for all students, both those learning remotely and in-person. She said that flu clinic for all faculty and staff was scheduled for next week. She said that this was not a School Committee or district requirement but a DESE requirement. The deadline for the flu vaccine is January 1, 2021.

COVID – 19 Resolution

This was brought to the committee's attention by Fasihuddin, who informed the committee about the purpose of the resolution. It allows more control and advocates for availability of widespread testing if needed.

Klesch asked if there was any discussion. Phifer made one correction in the third paragraph from disease to virus. Fasihuddin made a motion to approve the Resolution with the correction. Percy seconded and the vote was 5-0-0.

Personnel Report

McKenzie informed the committee of retirements and resignations and new hires. Two teachers had decided to retire and two ESPs had secured new positions.

Business Manager Reports (enclosures)

- a. Expense Report – Desjardins said that FY20 had been closed out and presented the first FY21 expense report. He said that there are expenses charged to the local budget that will be transferred to grant accounts once the accounts have been set up. He asked if there were any questions.
- b. Grant Report- At this point in time, there are no expenses charged to the grant account. Updates will be made once awards have been finalized.
- c. Revolving Account Report- With the extension of the free lunch until the end of the year, the account will show an increase in revenue. Desjardins also reviewed the Preschool Account, Student Activity Account, Hadley Kids Account, and School Choice.

Klesch mentioned that families who are eligible for free and reduced lunch should still complete the application as there are other services tied to the application. Phifer asked about School Choice enrollment. McKenzie said there had been an increase for home school instruction but not specifically for School Choice enrollment. Fasihuddin asked about the extension of the free lunch program. McKenzie said it was a federal action.

5. School Committee Reports/Discussion

- a. Policy – McKenzie said that that there had been a pause in policy committee reviews but that the committee would resume soon.
- b. Finance/TriBoard – Percy provided an update from the meetings. He said that some money would be coming back to the schools due to a grant being misallocated by the Town.
- c. Fields and CPA update – Desjardins said that there has been good progress, despite a few unexpected problems that have been resolved. He said that the irrigation system was to be installed soon.
- d. CES – Fasihuddin- Board meeting was 8/12/20. Fasihuddin said she emailed the minutes of the meeting.

6. Action Items

- a. Approval of AP Warrants Submitted August 2020 – Motion: Brugger; Second: Percy; Vote: 4-0-1. (Klesch abstains)
- b. Approval of Warrants Submitted August 2020 – Motion: Brugger; Second: Phifer; Vote: 4-0-1. (Klesch abstains)
- c. Approval Hadley Kids rates for FY21- Motion: Phifer; Second: Percy; Vote: 5-0-0.

- d. Approval of PreK rates for FY21 – Motion: Phifer; Second: Fasihuddin; Vote: 5-0-0.
- e. Approval of HES Handbook – Motion: Phifer; Second: Fasihuddin; Vote: 5-0-0.
- f. Approval District and Superintendent Goals – Motion: Percy; Second: Fasihuddin; Vote: 5-0-0.
- g. Approval COVID-19 Resolution – Motion: Fasihuddin; Second: Percy; Vote: 5-0-0.

7. Next Meeting Dates- Klesch reviewed the upcoming scheduled meetings

10/1/20 @ 5:30

10/15/20 @ 5:30

11/5/20 @ 5:30

11/19/20 @ 5:30

Adjournment 7:15 pm

Fasihuddin made a motion to adjourn, seconded by Phifer. Vote to adjourn 5-0-0.