

**HADLEY SCHOOL COMMITTEE MEETING
HADLEY PUBLIC SCHOOLS
HADLEY, MASSACHUSETTS 01035
Minutes March 2, 2020
125 Russell Street, Hadley, MA 01035 5:30 pm**

Present: Brugger, Shannon, Fasihuddin, McKenzie, Desjardins.

Absent: Klesch, Phifer, Kelley

1. Call to Order by Tara Brugger

On motion made by Fasihuddin and seconded by Shannon, the meeting was called to order by Brugger at 5:30 pm.

2. Adjustments to the Agenda

McKenzie suggested that the Committee start with Action Items in order to have a quorum for votes since Fasihuddin had to leave the meeting by 7:00 p.m. She also moved the agenda items of Formative Evaluation of Superintendent and the update on the Innovation and Early college Designations to 3-30-20. McKenzie added one agenda item of Athletic Fields Bid Award.

3. Presentations/Discussion Items

Formative Evaluation Superintendent – postponed until 3-30-20

HA Program of Studies

Beck was present to review new proposed courses for the Hopkins Academy Program of Studies. The new courses include: AP Physics I, Chemistry in Careers, Introduction to Engineering and Design, Planet Earth, Middle School Ecology, Middle School Math Elective, and Sports Management. Beck reviewed each proposed course with the committee. He also spoke about the possibility of combining courses for an interdisciplinary approach. Shannon asked if these new courses were replacing other courses that would no longer be available. Beck explained that all courses would be registration options and enrollment would dictate which courses would not be offered in the given year of registration. On motion by Fasihuddin and second by Shannon, the committee voted 3-0-0 to approve the additions to the HA Program of Studies.

MSBA Statement of Interest

McKenzie informed the committee that this was basically the same MSBA Statement of Interest that they and the Select board had previously signed but this new statement would accompany an improved and revised MSBA grant submission for the locker rooms and heating vents. Fasihuddin read the school district's required vote as the motion to approve.

Resolved: Having convened in an open meeting on March 2, 2020, prior to the closing date, the School Committee of Hadley, MA, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated April 8, 2020 for Hopkins Academy located at 131 Russell Street which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future – Girls Locker room and Univents Projects checked off on the Statement of Interest Form and a brief description of the deficiency described therein for each priority; These projects are the redesign and update of girls locker room and replacement of old, malfunctioning heating univents; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City/Town/Regional School District to filing an application for funding with the Massachusetts School Building Authority.

Shannon seconded and the motion passed 3-0-0.

*Update Innovation and Early College Designations- **postponed until 3-30-20***

Recommendation School Choice Seats by Grade

McKenzie informed the committee they needed to vote approval for participation in School Choice and also the number of slots per grade that would be open for new students. She presented the members with a chart of open slots per grade. Fashuddin asked about the low number for grade 5 and McKenzie responded that Grade 5 experiences some transitions that account for the recommended number of slots. Fasihuddin made a motion to approve participation in School Choice and to further approve the number of open slots per grade as presented. Brugger seconded. Shannon pointed out a discrepancy in the slots for HA in that the numbers did not add correctly. The chart and motion were adjusted accordingly and the vote carried 3-0-0. McKenzie asked that in addition to approving the recommended slots, that the class size for HA would be 50 to allow for any families that may leave the district. Fasihuddin's motion was amended to reflect the addition of a class size of 50 for grades at HA. Shannon seconded and the vote passed unanimously.

*Developing Norms as a Committee – **postponed until 3-30-20.***

Certificate of Vote SOI

McKenzie explained the Student Opportunity Act Plan vote which includes commitments to focus on student subgroups, use evidence-based programs to close gaps, monitoring success with outcome metrics and targets, and engaging all families. The vote needed by the School Committee is to certify that the district has engaged stakeholders in the district in accordance with the Student Opportunity

Act. Fasihuddin made a motion to vote to certify in accordance with the SOA. Shannon seconded and the vote passed 3-0-0.

Athletic Fields Bid Award

Desjardins informed the committee that there were 14 bids for the athletic fields project with a range of \$669,158 to \$1,085,000. He asked for a committee approval vote to accept the low bid from Omasta Landscaping. Fasihuddin inquired about the difference between the lowest bid and the next highest. Desjardins responded approximately \$30,000 and confirmed that Omasta is a local Hadley business. McKenzie said that they were required by law to respond to the lowest responsible bid if all the criteria of the bid specifications are met. Fasihuddin made a motion to approve and accept the bid for Athletic fields Project to Omasta Landscaping. Shannon seconded and the vote was 3-0-0.

At this time (6:55 pm), Fasihuddin left the meeting. McKenzie said that the remaining committee members could review agenda items but could not vote on any items due to a lack of quorum.

4. Public Comment Period

There were no members of the public to make comment.

5. Personnel Report- no report this month

6. Business Manager Report

- a. Expense Report – Desjardins reviewed the monthly expense report and indicated that the budget was solvent. He added that he would be encumbering salaries for the remainder of the year. Desjardins asked if there were any questions from the committee. There were none.
- b. Grant Report- Desjardins said that he is adding grants to the report as they become available. He reviewed the balances of various grants and explained the expenditures from grants. He informed the committee members that the circuit breaker money could be carried over so he would like to keep as much of a balance as possible. Desjardins said that the key fob system has been put in place with the safety grant funds and that logistics of use were being worked out. He said that the district also purchased a printer for staff ID cards.
- c. Revolving Accounts – Desjardins said that the athletic revolving account had increased considerably due to basketball game revenues. The lunch account moved significantly into the negative balance since November. He attributed part of the increase to an additional payroll in the month of January. He added that the additional payroll in January also affected the preschool revolving account. Desjardins added that the Student Activity Account increases significantly this time of year as spring trip deposits come in.

With no further business at hand, the meeting adjourned at approximately 7:20 pm

7. Action Items

- a. Approval of HA Program of Studies- Motion: Fasihuddin; Second: Shannon; vote: 3-0.

- b.** Approval MSBA Statement of Interest – Motion: Fasihuddin; Second: Shannon; Vote: 3-0-0.
- c.** Approval of School Choice Seats by Grade – Motion: Fasihuddin; Second: Shannon; Vote: 3-0-0.
- d.** Approval of AP Warrants Submitted January 2020 – Motion: Fasihuddin; Second: Shannon; Vote: 3-0-0.
- e.** Approval of Warrants Submitted January 2020 Motion: Fasihuddin; Second: Shannon; Vote: 3-0-0.
- f.** Approval of January 27, 2020 minutes – Motion: Fasihuddin; Second: Shannon; Vote: 3-0-0.
- g.** Approval of SOA Plan-Motion: Fasihuddin; Second: Shannon; Vote: 3-0-0.
- h.** Athletic Fields Bid Award- Motion: Fasihuddin; Second: Shannon; Vote: 3-0-0.

Next Regular Meeting Date- March 30, 2020

Heather Klesch, School Committee Chair