

HADLEY SCHOOL COMMITTEE
HADLEY PUBLIC SCHOOLS
HADLEY, MASSACHUSETTS 01035
June 12, 2023

[Zoom](#) Meeting: 5:30 PM – Regular Meeting (Full Recording: [Click Here](#))

Hadley Public Schools – We are guided by the mission to provide a safe and supportive environment that fosters cooperation, critical thinking, creativity, and integrity; and educating students to contribute positively to a global society.

Present: H. Fasihuddin, T. Brugger, E. Percy, C. Pipczynski, A. McKenzie

Student Representative:

Absent: P. Phifer,

Guests: Joyce Chunglo, Hadley Select Board member & Liaison to Hadley School Committee, Michelle Wojtowicz, Chris Desjardins, Business Office Manager, Jennifer Dowd, HES Principal

1. Call to Order: (5:30pm)

Motion: Pipczynski

Second: Percy

Vote: 4-0-0

2. Adjustments to the Agenda

A. McKenzie reviewed adjustments to agenda – noting that items 4e, 4g and 4i will be discussed, and that item 5, the Student Representative Report, will not be covered as the students are now out of school. Their participation will resume in September 2023.

3. [Public Comment](#) – Chair Fasihuddin asked for any public comment. She noted that no raised hands were observed requesting to make a statement or comment.

4. Presentations/Discussion Items

a. Reorganization of School Committee (McKenzie)

1. Nomination of Chair (current Fasihuddin)
2. Nomination of Vice Chair (current Phifer)
3. Nomination of Policy Subcommittee (current Percy and Pipczynski)
4. Nomination of CES Liaison (current Brugger)
5. Nomination of Town Capital Committee Liaison (current Pipczynski)
6. Nomination of Triboard/Town Finance Liaison (current Fasihuddin)
7. Warrants (current Percy)
8. CPA/Fields Project Liaison (current Phifer)

Chair Fasihuddin reviewed current roles as referenced above. School Committee members discussed that they are happy in their roles and are willing to stay on in their current assignments and roles.

ACTION: Approve School Committee members continuing in their current committee roles and assignments in FY24.

Motion: Pipczynski

Second: Brugger

Vote: 4-0-0

- b. Expanding [Innovation Pathways](#) Clean Energy and CS/Information Sciences - Dr. McKenzie explained that two existing pathways have been approved by the Department of Elementary and Secondary Education (DESE), the Business and Finance Pathway and the Environmental Life Sciences pathway. Planning is underway for Computer Science pathway and will be submitted to DESE for approval in the Fall. HPS has also been invited to apply for the Clean Energy pathway grant, Dr. McKenzie submitted for that as well. She explained that it is a three stage process, beginning with writing a preliminary grant. Based on the review of that proposal, there is an invitation to participate with Part B and then go through an interview process. She will keep the committee informed of the progress.
- c. [Research Advisory Committee](#) HPS participation – Dr. McKenzie explained that she has been invited to participate on this “Education to Career” Research Advisory Board. There are only 3 public K-12 districts on this Board. Advantages are that the Board works on providing input and feedback on specific education workforce data and research projects.

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- d. [Superintendent Summative Evaluation 2022-2023](#) – Dr. McKenzie reviewed the document linked to this topic and reminded School Committee about the work done in the district. She stated that the Committee must rate the Superintendent on each of four standards, (Instructional Leadership, Management and Operations, Family and Community Engagement, and Professional Culture) in addition to an overall rating for performance for 2022-2023. School Committee members agreed on the ratings of each of the standards.

ACTION: School Committee approved the following Summative Evaluation ratings for Superintendent of Schools Anne McKenzie for 2022-2023 as follows:

- **Instructional Leadership - Exemplary**
- **Management and Operations - Exemplary**
- **Family and Community Engagement - Proficient**
- **Professional Culture - Exemplary**
- **Overall Rating - Exemplary**

Motion: Pipczynski Second: Brugger Vote: 4-0-0

- e. [Revised MOU HES Fields \(attorney reviewed\)](#) - A. McKenzie explained that she is bringing this document back to the School Committee for approval now that it has been reviewed by both the Town and School attorneys.

ACTION: Approve revised (attorney reviewed) MOU for HES Fields:

Motion: Pipczynski Second: Percy Vote: 4-0-0

- f. Hadley Media update and feedback – Alex LaMarche, Media Director for the Town of Hadley discussed feedback and ideas on how Hadley Media can best support the schools. School committee members stated their appreciation for the coverage that Hadley Media offers to students in academic as well as athletic areas. Suggestions included showcasing students' work and having the links available to students to share on resumes and applications.

Anne McKenzie shared that Hadley Media, and specifically, Alex LaMarche, is this year's recipient of the Community Service Award for outstanding service to Hadley Public Schools.

- g. First reading [HPS School Threat Assessment Policy](#) – E. Percy stated that this is a school based threat assessment policy, a very detailed and comprehensive policy for Hadley Public Schools. This will be back in front of the school committee at a future meeting for a vote.
- h. Grants to pilot more restrictive cell phone policies and [HA cell phone referral data](#) – A. McKenzie shared cell phone data from Hopkins Academy. Hadley School Administration is looking at the data and trying to determine what makes the most sense, including working with families about to try and help children make better choices about time spent on social media. A. McKenzie will look for grants and how to best engage with families. It was agreed upon that it is important to continue to collect data and feedback from teachers and school administration.
- i. Possibility of third PreK classroom 2023-24 – A. McKenzie stated that Pre-K numbers are up, and there is a possible need for a third PreK classroom. This could be staffed by current internal employees. More to be discussed at August 2023 School Committee meeting.
- j. Eversource Energy audit/report HA – Chris Desjardins, Business Office Manager, stated that he has been in touch with Eversource and they state they have been reviewing our bills and documentation related to energy use. Eversource used an outside company to prepare a report, they need to review and get back to us. Discussion ensued about the possibility of funding a more detailed report. School Committee members agreed that this determination can be made between District administration and the School Committee Chair once more information is received.

**HADLEY SCHOOL COMMITTEE
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June 12, 2023**

- k. Approval of [revised job description](#) for lead custodian – Mr. Desjardins reviewed changes to the job description for lead custodian with SC members.

ACTION: Approve revised job description for lead custodian (as presented):

Motion: Pipczynski Second: Brugger Vote: 4-0-0

- l. Equipment for field maintenance - Mr. Desjardins stated that the athletic fields went out to bid and documents have gone out to a number of vendors. It has been determined that new equipment is needed for upkeep of the current new fields to properly maintain them. This is informational for the School Committee and the public as the equipment is expensive, but no vote is required to make the purchase.

5. Student Representative Report - will resume in September

6. Business Manager Reports - None this month

7. School Committee Reports/Discussion

- a. Finance – Fasihuddin reported there has been no triboard meeting.
- b. CES – Brugger reported that budget was finalized with CES. They are in good shape financially.
- c. Policy – Percy – no other policy discussion
- d. Fields – Phifer – no report
- e. Capital – Pipczynski – no report

8. Announcements

- a. Select Board Liaison - Joyce Chunglo reported that she will remain as Select Board liaison to the School Committee for the upcoming year. She thanked Dr. McKenzie for all her work, especially noting her obtaining grants. She also stated that the School and School Committee have been great partners with the Town, and not to hesitate to reach out if there is ever a need.
- b. School Committee Member Updates – The School Committee congratulated the Hopkins Academy baseball and softball teams, and wished them luck in upcoming tournaments. The School Committee offered condolences to the family of Tom Fil on his passing, his immediate and extended family are part of the Hadley community and Hadley Public Schools. Condolences were also offered to the family of Allison Curran who recently passed away. H. Fasihuddin announced that the third annual Hadley Worlds Fair is scheduled for June 15th, from 5-7:30pm at the Hadley Senior Center. There will be many international food offerings and music.
- c. Upcoming Events HPS [Calendar](#) – A. McKenzie stated that there will be an eighth grade commencement on Thursday at 1pm at Hopkins Academy. The Sixth Grade celebration is also scheduled for Thursday, June 15th. There is no school Monday, June 19th, in observance of the Juneteenth holiday, and the last day of school is scheduled for June 21, 2023.

9. Action Items

- a. Vacation Carryover for Administrators to 10/31 (Executive Session)
- b. Approval of [Minutes May 22, 2023](#)
ACTION: Approve Minutes of May 22, 2023 School Committee meeting as presented:
Motion: Pipczynski Second: Percy Vote: 4-0-0
- c. Approval of Warrants May 2023
ACTION: Approve Minutes of May 22, 2023 School Committee meeting as presented:
Motion: Brugger Second: Pipczynski Vote: 4-0-0

10. Next Meeting Dates

No July meeting Scheduled. School Committee Retreat to be scheduled for August.

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11. Executive Session: 7:15pm

Move to go into Executive Session to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel and the chair so declares and return to open session.

Motion: Brugger Second: Percy

Roll Call Vote: Brugger-yes; Percy-yes; Pipczynski-yes; Fasihuddin-yes

Reconvened in Open Session: 7:27pm

12. Return to Open Session - Roll Call Vote Action Items

- a. **ACTION:** Approve wage scales as presented for District Cook position and Administrative Staff of Hadley Public Schools effective July 1, 2022.

Motion: Brugger Second: Percy Vote: 4-0-0

Roll Call Vote: Percy-yes; Pipczynski-yes; Brugger-yes; Fasihuddin-yes

- b. **ACTION:** Allow administrators to carry over unused vacation to 10/31

Motion: Brugger Second: Pipczynski Vote: 4-0-0

Roll Call Vote: Percy-yes; Pipczynski-yes; Brugger-yes; Fasihuddin-yes

13. Adjourn Regular Meeting – 7:31pm