

**HADLEY SCHOOL COMMITTEE
BUILDING AND GROUNDS SUBCOMMITTEE
HADLEY PUBLIC SCHOOLS
HADLEY, MASSACHUSETTS 01035**

August 17, 2015

4:30 PM

125 Russell Street, School Dept.

CALL TO ORDER: Robie Grant called meeting to order at 4:30 pm.

PRESENT: Ms. Robie Grant, Mr. Paul Phifer

OTHERS: Anne McKenzie Superintendent; Christopher Desjardins Business Manager, Jeff Mish Director of Facilities, John Waskiewicz Select Board member and Asst. Chief Operator Waste Water Division Hadley.

I. Discussion of grease traps:

HA has two interior grease traps and one exterior grease trap. HES has one interior grease trap and one exterior grease trap. HA replaced one interior grease trap in 2013. Waskiewicz underscored need to replace interior grease trap as soon as possible and stated it should be replaced immediately. HA interior grease trap is a priority but HES interior grease trap must also be replaced this year. Waskiewicz agreed exterior grease traps could be put on capital plan with the understanding that exterior grease traps must be installed. Subcommittee put cost of installing two exterior grease traps on capital plan for FY17 at an estimated cost of \$30,000. Mish will use best business practices to identify a contractor to replace interior grease traps. McKenzie contacted a school district that recently replaced an interior, below ground grease trap and was told the district paid approximately \$2,500 for the labor and replacement grease trap. These costs assume the contractor does not encounter unanticipated problems. Mish will let potential contractors know the school department would like the HA grease trap replaced over December break and the HES grease trap replaced during February or April break if possible. Waskiewicz asked if grants were available to assist with the cost of replacing the exterior grease traps.

II. Discussion of Athletic Fields

Grant has attempted to contact CPA on several occasions. She would like the subcommittee to be placed on the agenda for the September CPA meeting. Grant also requested McKenzie get information from AD Sudnick regarding the use of CPA funds for athletic fields. McKenzie will request information from Sudnick and email to subcommittee members. Grant reviewed the original plans with a local excavating company to determine how much, if any of the work, could be done by volunteers. Given the scope and complexity of the proposed project, the excavator indicated volunteer labor would not be a viable option. If the school department commits to proceeding with the fields project, it will need to raise approximately \$1,385,346 based on the plans completed in 2013. Subcommittee discussed whether or not to request Berkshire (company that did original plans) do a phased in plan for the project. Grant suggested first asking the entire School Committee at the August meeting whether they would like to see a project plan executed in multiple phases or

a single phase. McKenzie will place this item on the August 31, 2015 School Committee agenda. McKenzie indicated she will contact the representatives from the following organizations: Hopkins Board of Trustees, Hadley Mothers' Club, PTO, Helping Hearts, and the Hadley Education Foundation to discuss their interest in making a financial contribution to the fields project or possibly organizing a capital campaign at such time as the School Committee determines appropriate. Waskiewicz asked if Rep. Scibak's office may be able to assist with state funding. McKenzie will contact Rep. Scibak's office and explore this possibility. Grant discussed a grant the school department submitted in 2014 for roughly \$175,000 to do a portion of the project. Subcommittee discussed whether or not it should focus on a small portion of the project rather than attempting to raise funds for the entire project. Grant/Phifer will discuss with entire School Committee in August. Subcommittee and members of the public discussed the possibility of the project being put before the voters as a warrant article at a town meeting to determine if the entire town supports the project.

Next Steps and Action Items from Meeting:

- Mish will get quotes for replacement of interior grease traps in accordance with 30(b).
- Grant/Phifer will ask entire School Committee in August if SC would like Berkshire to revise plans for fields and develop an option to do project in phases.
- McKenzie will contact Rep. Scibak to explore discretionary and/or competitive funding opportunities from the state for the athletic fields.
- McKenzie will contact representatives from philanthropic organizations to gauge interest in providing financial support or coordinating a capital campaign for fields project.
- Grant/Phifer will bring field request to CPA meeting in September.

III. Revision of Five Year Capital Plan

Subcommittee recommended putting exterior grease traps (cost \$30,000) in FY17. Subcommittee recommended putting athletic fields project in FY17, FY18, and FY19 (cost \$500,000, \$400,000, \$400,000).

Meeting adjourned at 5:30 PM.