

### **ASSIGNMENT OF STUDENTS TO CLASS**

- A.** The assignment of students for instructional purposes is the responsibility of the Principal and staff of the school the child is attending. The reason for having established procedures is to ensure that each student is placed in a balanced and appropriate classroom so that optimal learning will take place. When placement involves a class moving from one building to another, consultation between Principals will occur.
- B.** Determining a student's class placement is a complicated task. In recognition of this fact, parents and guardians who wish to do so are asked to share information regarding their child's needs with the Principal by May 15th. Such information must be in writing, and requests for placements with a specific teacher will not be accepted.
- C.** At the secondary level students are expected to become more involved in decisions relating to their placement in educational programs.
- D.** Students in grades K-6 will receive notice of their class placement and teacher on or before August 15<sup>th</sup>.